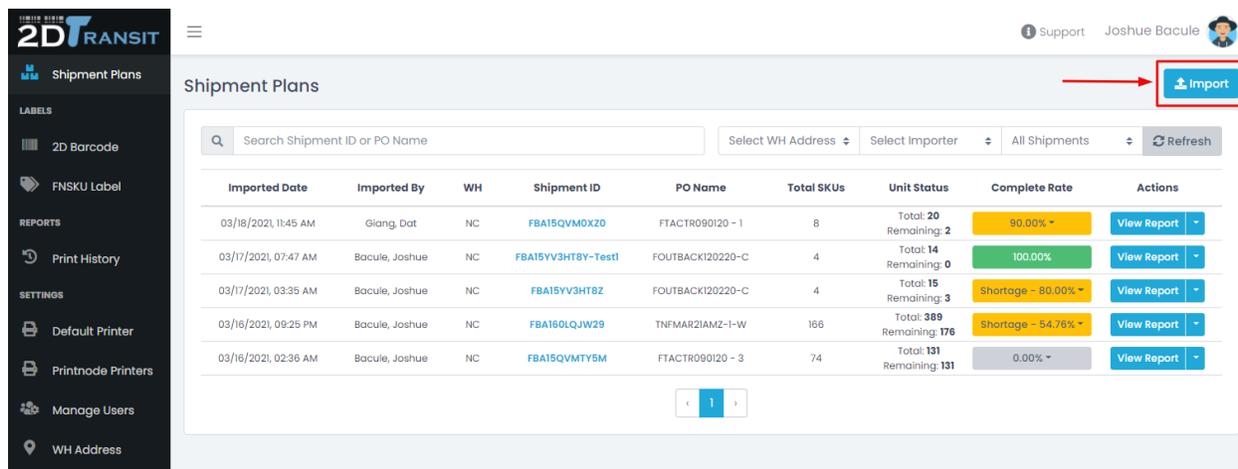


# Import Shipment Plans

Learn how to import shipment plans using Seller Central and Vendor Default templates.

## Download a shipment plan template file

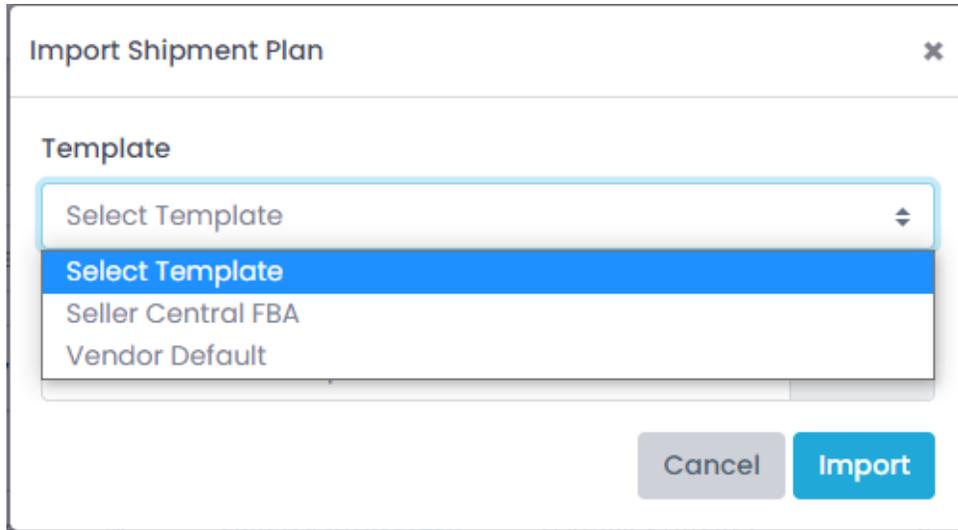
- Navigate to the [Shipment Plans page](#) using the left navigation menu on the 2D Transit site.
- Click the **Import** button found in the upper-right portion of the page.



The screenshot shows the 2D Transit interface for Shipment Plans. The left navigation menu includes Shipment Plans, LABELS (2D Barcode, FNSKU Label), REPORTS (Print History), SETTINGS (Default Printer, Printnode Printers, Manage Users, WH Address), and a Support link. The main content area is titled 'Shipment Plans' and features a search bar, filters for WH Address and Importer, and a table of shipment records. The 'Import' button is highlighted with a red box and arrow.

Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate	Actions
03/18/2021, 11:45 AM	Giang, Dat	NC	FBA15QVM0XZ0	FTACTR090120 - 1	8	Total: 20 Remaining: 2	90.00%	View Report
03/17/2021, 07:47 AM	Bacule, Joshue	NC	FBA15YV3HT8Y-Test1	FOUTBACK120220-C	4	Total: 14 Remaining: 0	100.00%	View Report
03/17/2021, 03:35 AM	Bacule, Joshue	NC	FBA15YV3HT8Z	FOUTBACK120220-C	4	Total: 15 Remaining: 3	Shortage - 80.00%	View Report
03/16/2021, 09:25 PM	Bacule, Joshue	NC	FBA16QLQJW29	TNFMAR2IAMZ-1-W	166	Total: 389 Remaining: 176	Shortage - 54.76%	View Report
03/16/2021, 02:36 AM	Bacule, Joshue	NC	FBA15QVMTY5M	FTACTR090120 - 3	74	Total: 131 Remaining: 131	0.00%	View Report

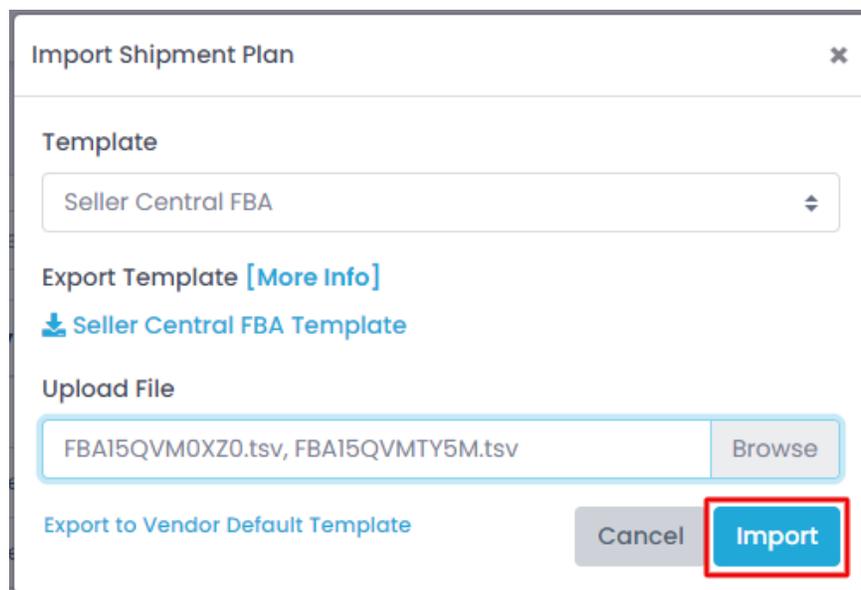
- Choose a file template from the **Template** drop-down menu. The **Seller Central FBA** template supports two file types: .tsv or .csv. The **Vendor Default** template supports one file type: .xlsx. We recommend the **Vendor Default** template if you plan to create your files in Microsoft Excel or Google Sheets. For other spreadsheet software, you may need to use **Seller Central FBA**.



- Click the link under **Export Template** to download a template file. Input your shipment plan data into the template file.

## Import a shipment plan file

- Click the **Browse** button in 2D Transit, select a file created from one of our templates, and click the **Import** button to import it as a shipment plan.



- You should see your shipment plan appear in the **Shipment Plans** list. A green message bar above the list will inform you that your shipment plan was imported successfully. If the shipment plan already exists, you will see a red error message.

The screenshot shows the 2DTRANSIT interface. At the top, a green message bar states: "Shipment Plan FBA15YV3HT8Y-Test2 imported successfully." Below this, the "Shipment Plans" section features a search bar and filters. A table lists the imported shipment plan:

Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate	Actions
03/24/2021, 11:17 PM	Bacule, Joshue	NC	FBA15YV3HT8Y-Test2	FOUTBACK120220-C	4	Total: 14 Remaining: 0	100.00%	View Report

## Convert Seller Central template to Vendor Default template

The screenshot shows the 2DTRANSIT interface with the "Import" button in the upper right corner highlighted by a red box and a red arrow. The table below shows multiple shipment plans:

Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate	Actions
03/18/2021, 11:45 AM	Giang, Dat	NC	FBA15QVM0XZ0	FTACTR090120 - 1	8	Total: 20 Remaining: 2	90.00%	View Report
03/17/2021, 07:47 AM	Bacule, Joshue	NC	FBA15YV3HT8Y-Test1	FOUTBACK120220-C	4	Total: 14 Remaining: 0	100.00%	View Report
03/17/2021, 03:35 AM	Bacule, Joshue	NC	FBA15YV3HT8Z	FOUTBACK120220-C	4	Total: 15 Remaining: 3	Shortage - 80.00%	View Report
03/16/2021, 09:25 PM	Bacule, Joshue	NC	FBA160LQJW29	TNFMAR2IAMZ-1-W	166	Total: 389 Remaining: 176	Shortage - 54.76%	View Report
03/16/2021, 02:36 AM	Bacule, Joshue	NC	FBA15QVMTY5M	FTACTR090120 - 3	74	Total: 131 Remaining: 131	0.00%	View Report

- Click the **Import** button found in the upper-right portion of the page.

- Select **Seller Central FBA** template and import a file created from the Seller Central template.

Import Shipment Plan

Template

Seller Central FBA

Export Template [\[More Info\]](#)

[Seller Central FBA Template](#)

Upload File

Choose a file or drop it here... [Browse](#)

[Export to Vendor Default Template](#) [Cancel](#) [Import](#)

- Click **Export to Vendor Default Template**.

Import Shipment Plan

Template

Seller Central FBA

Export Template [\[More Info\]](#)

[Seller Central FBA Template](#)

Upload File

FBA15QVM0XZ0.tsv [Browse](#)

[Export to Vendor Default Template](#) [Cancel](#) [Import](#)

- Click the link to download the converted file.

Import Shipment Plan ✕

Template

Seller Central FBA ▾

Export Template [\[More Info\]](#)

[↓ Seller Central FBA Template](#)

Upload File

FBA15QVM0XZ0.tsv Browse

[Export to Vendor Default Template](#) Cancel Import

[↓ Vendor\\_Default\\_Template-FBA15QVM0XZ0.xlsx](#) ✕