Vendor Central

This feature will be used for vendor merchants as they are also required to provide an identification label on every carton shipped to Amazon.

Setup Default Printer & Label Settings

• To set up default printing for Vendor Central, click the "Default Printer" menu in the sidebar.

	≡	Workspace: Workspace 1
û Home	Home / Default Printer	
🚓 Dashboard		
2D TRANSIT APP	⊖ Default Printer	
🚚 Shipment Plans	Select Default 2D Printer:	
🕍 Vendor Central	Browser	÷
LABELS	Select Default FNSKU Printer:	
2D Barcode	Browser	\$
\infty FNSKU Label	Select Default Vendor Printer:	
REPORTS	Browser	\$
🔟 Efficiency Report	Save Default Printer	
Print History		
SETTINGS	2D Barcode Label Setting FNSKU Label Setting Combined Label Setting SSCC and BPS Label Setting	
e Default Printer	Width(Includes Barcode & Label)	
Printnode Printers	4	inch
🛎 User	Height(Label)	i di O Auto
<	D Crientation	inch () Auto

• Go to the **Default Printer** section and find the "Select Default Vendor Printer" dropdown selection.

2D RANSIT	L Workspace: Workspace 1*
☆ Home	Home / Default Printer
🕋 Dashboard	
2D TRANSIT APP	e Default Printer
Shipment Plans	Select Default 2D Printer:
🖌 Vendor Central	Browser
LABELS	Select Default FNSKU Printer:
2D Barcode	Browser
📎 FNSKU Label	Select Default Vendor Printer:
REPORTS	Browser
Efficiency Report	Save Default Printer
Print History	
SETTINGS	2D Barcode Label Setting FNSKU Label Setting Combined Label Setting SSCC and BPS Label Setting
e Default Printer	Width(Includes Barcode & Label)
e Printnode Printers	4 inch
🛎 User	Height(Label)
<	

• By default, it was currently set to "**Browser**" type in printing. If you want to use a remote type of printing, enable the "**Printnode**". To know more about Printnode, check the tutorials <u>here</u>.

• To change SSCC & BPS Label settings, go to the next section then click the "SSCC & BPS Label Setting" tab. There are already default values but you can update it depending on your printer.

	≡	요 Workspace: Workspace 1-
🗇 Home	Select Default 2D Printer:	
🕋 Dashboard	Browser	\$
2D TRANSIT APP	Select Default FNSKU Printer:	
🚛 Shipment Plans	Browser	\$
Vendor Central	Select Default Vendor Printer:	
LABELS	Browser	\$
2D Barcode	Save Default Printer	
FNSKU Label		
REPORTS	2D Barcode Label Setting FNSKU Label Setting Combined Label Setting SSCC and BPS Label Setting	
Lui Efficiency Report	Width(Includes Barcode & Label)	
incency report	4	inch
Print History	Heinht(Ishel)	
SETTINGS	6	inch Auto
🔒 Default Printer	Orientation:	
Printnode Printers	Portrait	¢
🛎 User	Save Print Sa	mple 🝷 Restore Default
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• You can print a sample SSCC & BPS label as well. Just click the "**Print Sample**" dropdown and select either SSCC Label or BPS Label.

2D Barcode	2D Barcode Label Setting FNSKU Label Setting Combined Label Setting SSCC and BPS Label Setting
📎 FNSKU Label	Width(Includes Barcode & Label)
REPORTS	4 inch
Efficiency Report	Height(Label)
Print History	6 Inch Auto
SETTINGS	Orientation:
😝 Default Printer	Portrait
🔒 Printnode Printers	Save Print Sample 👻 Restore Default
🛎 User	Generation Generation
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Exporting Vendor Central template from Shipment Plan

If you have shipment plans that you want to import in Vendor Central, you can use this feature to export a template file that contains the items that will be used in importing Vendor Centrals.

• To export the vendor central template, go to the Shipment **Plan** Page.

	≡									ßw	orkspace: Workspace 1
r Home	Hom	e / Sh	ipment Plan								
🕋 Dashboard		Chin	ment Plane								± Import
2D TRANSIT APP		Sillb	ment rians								
🚚 Shipment Plans		Q	Search Shipment ID	or PO Name				All WH Add	ress 🗢 All Impo	rters 🗢 All Shipm	ents 🗢 🎜 Refresh
🕍 Vendor Central			Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate	Actions
LABELS		05	i/18/2021, 05:25 AM	treeolive55@gmail.com	-	FBA15QVM0XZ0	FTACTR090120 - 1	8	Total: 20 Remaining: 7	65.00% -	View Report 🗢
 ENSKU Label 							< 1 >				
REPORTS											
💷 Efficiency Report											
Print History											
SETTINGS											
🔒 Default Printer											
🔒 Printnode Printers											
🚔 User											
<	2D T	ransit (0 2021								

• Select any shipment plan and click the dropdown button beside the "**View Report**" button then click "**Export Vendor Central**" option.

2DTRANSIT	\equiv								요 Workspace: Workspace 1 -
☆ Home	Home	/ Shipment Plan							
🕋 Dashboard		Chimment Diana							1 Import
2D TRANSIT APP	80	Shipment Plans							
🚚 Shipment Plans		Q Search Shipment ID	or PO Name				All WH Add	ress 🗢 🛛 All Impo	ters 🗢 All Shipments 🗢 🎜 Refresh
🕍 Vendor Central	-	Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate Actions
LABELS		05/18/2021, 05:25 AM	treeolive55@gmail.com	-	FBA15QVM0XZ0	FTACTR090120 - 1	8	Total: 20 Remaining: 7	65.00% × View Report ×
2D Barcode	-								Generate 2D Label
FNSKU Label						< 1 >			Generate FNSKU Labels
REPORTS									Print 2D Labels
Lat Efficiency Report									Print Combined 2D Label Print ENSKUL labels
Print History									Finite Physics Chicagons Physics
SETTINGS									Shipment Plan Details
🔒 Default Printer									Export Vendor Central
Printnode Printers									1 Import Vendor Central
🚢 User									Delete Shipment Plan
<	2D Tra	nsit © 2021							

• Select a file format for your exported file and click the "Export" button to proceed.

			🕼 Workspace: Workspace 1 👻
🛱 Home	Home / Shipment Plan	Please choose file format: ×	
💮 Dashboard	A Shipment Plans	O CSV ○ XLSX	▲Import
2D TRANSIT APP			
🚛 Shipment Plans	Q Search Shipment ID or PO Name	La Export ⊗ No	All WH Address All Importers All Shipments CRefresh
🕍 Vendor Central	Imported Date Imported By	WH Shipment ID PO Name	Total SKUs Unit Status Complete Rate Actions
LABELS	05/18/2021. 05:25 AM treeolive55@amail.com	- FBA15QVM0XZ0 FTACTR090120 - 1	8 Total: 20 65.00% • View Report •
2D Barcode			Remaining: 7
NSKU Label		x 1 >	
REPORTS			

• Wait until the export process is done and it will automatically download to your computer. You can also re-download the exported file by clicking the link on the export status.

	=							ßw	orkspace: Workspace 1
☆ Home	Home / Shipment Plan								
🕋 Dashboard									
2D TRANSIT APP	File Exported. Served Vendor_Co	ntral_FBA15QVMUX20.xlsx							×
🚚 Shipment Plans	🛲 Shipment Plans								🛓 Import
🕍 Vendor Central	Q Search Shipment II) or PO Name				All WH Add	ress 🗢 All Impo	rters 🗢 All Shipm	ents 🗢 🎜 Refresh
LABELS									
2D Barcode	Imported Date	Imported By	WH	Shipment ID	PO Name	Total SKUs	Unit Status	Complete Rate	Actions
📎 FNSKU Label	05/18/2021, 05:25 AM	treeolive55@gmail.com	-	FBA15QVM0XZ0	FTACTR090120 - 1	8	Total: 20 Remaining: 7	65.00% -	View Report 🗢
REPORTS					< 1 →				
Lifficiency Report									

• This would be the sample exported file. All you have to do is fill-in the remaining column before you can import it to the Vendor Central Page.

	A	В	С	D	E	F	G	Н	- I	J	K	L
1	PO NUMBER	BOL NUMBER	PRO NUMBER	LOT ID	CARTON NUMBER	TOTAL CARTONS	PRODUCT ID	PRODUCT CODE	QUANTITY	NOTE	SSCC CODE	CARRIER NAME
2	FTACTR090120 - 1				1	1	EAN	0684541200206	3			
3	FTACTR090120 - 1				1	1	EAN	0684541200268	2			
4	FTACTR090120 - 1				1	1	EAN	0684541184674	4			
5	FTACTR090120 - 1				1	1	EAN	0684541184476	2			
6	FTACTR090120 - 1				1	1	EAN	0684541184551	2			
7												

Importing Vendor Central Templates

Before you can import in Vendor Central, make sure you already have a template filled-in with the needed information.

• If you want to use the template from the shipment plan page, follow the tutorial above. You can also download a blank template from the Import UI in the vendor central page.

2D RANSIT					요 Workspace: Workspace 1 - 유 🛛 🔵
r Home	Home / Vendor Central	Import Vendor	×		
🕋 Dashboard		Shipment ID			_
2D TRANSIT APP	Yendor Central	Enter shipment ID			1 Import
👼 Shipment Plans		Destination			Q
🖌 Vendor Central	Imported Date	Enter destination		Shipment ID	Actions
LABELS		Ship From			
2D Barcode		Choose Ship From Address			
		Ship To			
			¥		
REPORTS		Oproad File	Browse		
Line Efficiency Report			browse		
Print History					
SETTINGS		⊘ Import	⊗ Cancel		
🖨 Default Printer					
🔒 Printnode Printers					
🛔 User					
<	2D Transit © 2021				

• To start Importing, go to Vendor Central Page.

	≡			요 Workspace: Workspace 1 • 유
ି Home	Home / Vendor Central			
🕋 Dashboard	44 Vandar Cantral			± Import
2D TRANSIT APP				
🚛 Shipment Plans		Search Shipr	nent ID	Q
🖌 Vendor Central	Imported Date	Imported By	Shipment ID	Actions
LABELS		There are no records to show		
2D Barcode				
🐃 FNSKU Label				
REPORTS				
Lat. Efficiency Report				
Print History				
SETTINGS				
🔒 Default Printer				
🖨 Printnode Printers				
🛔 User				
<	2D Transit © 2021			

• Click the "Import" button.

Dashboard	🖌 Vendor Central			→ Limport
Shipment Plans		Search Ship	oment ID	Q
🕍 Vendor Central	Imported Date	Imported By	Shipment ID	Actions
LABELS		There are no records to show		
2D Barcode				
📎 FNSKU Label				

• Fill-in all the information and upload your template. With regards to the **Ship From** and **Ship To** information, you may follow this <u>tutorial</u> on how to manage custom shipping addresses.

			_		& Workspace: Workspace 1▼ ♀
A Home	Home / Vendor Central	Import Vendor	×		
		Shipment ID			_
	Vendor Central	Enter shipment ID			La Import
		Destination			Q
Vendor Central	Imported Date	Enter destination		Shinment ID	Actions
		Ship From		Shiphen is	
		Choose Ship From Address	×		
		Ship To			
		Choose Ship To Address	~		
REPORTS		Upload File	Province		
Ltd. Efficiency Report		choose a me	browse		
		▲ Vendor Central Sample Template			
		⊘ Import	⊗ Cancel		

• If you're done, just click the "**Import**" button to proceed. In case your shipment id already exists in the vendor central list, you are given an option to replace all items or append items.

207				
Home		Vendor Central for shipment_id: FBA15QVM0XZ0 is available	×	
	lun i suit	Please choose how the data is undated		
	Vendor Central	Append Replace		
				٩
	Imported Date	⊘ Update 🛛 ⊗	No	D Actions
		Company Name, Address 1, City NC 12345	× Y	ZO Actions • Delete

Printing SSCC & BPS Labels

- Before printing SSCC & BPS Labels, make sure you already have set up the default printer. For more information on how to set up a default printer, follow these steps <u>here</u>.
- To start printing, select any shipment from the vendor central list then click the Action dropdown button and select either SSCC Label or BPS Label.

	≡				요 Workspace: Workspace 1 -
ିନ Home	Home	/ Vendor Central			
 Dashboard 2D TRANSIT APP 		/endor Central			1 Import
Shipment Plans				Search Shipment ID	Q
🕍 Vendor Central		Imported Date	Imported By	Shipment ID	Actions
LABELS		05/19/2021, 07:42 AM	treeolive55@gmail.com	FBA15QVM0XZ0	Actions 🝷 💼 Delete
2D Barcode					Print SSCC Label Print BPS Label
FNSKU Label			<		
REPORTS					

• You will be redirected to a new tab where it loads and prints automatically the label you selected. For example, when we print the SSCC Label or BPS Label.

2D Vendor Central - DTD - 2D Trans	× 2D SSCC Label - DTD - 2D Transit × +						• = • •	<
$\leftarrow \rightarrow$ C \triangleq app.2dtrans	t.com/#/dtd/d3918a30-6e0a-4a90-94ab-e7311fbfe870/p	print/sscc-label?vendorID=60a523c616ee7	0011f7d5dd8dabe	elType=sscc			Guest	:
	Ship From Company Name Address 1	Ship To Company 2 Address 2	Pri	rint	5 sheets	of paper	& Workspace: Workspace 1	*
00 Home	City NC 12345	City NC 123456	De	sunation	Er Anybesk Printer	•		
🕋 Dashboard			Pag	iges	All	*		
2D TRANSIT APP	(420)420TEST	PRO#: 12345 BOL#: 12345	Col	blour	Colour	•		
🖌 Vendor Central	PO: 31RVF000		Mo	ore settings		~		
LABELS	LOT: 12345							
2D Barcode	QTY: 1 CARTON: 975 of 990							
FNSKU Label	Serial Shipping Con	tainer Code (SSCC)						
REPORTS								
Lut Efficiency Report								
Print History	•							
SETTINGS	(00)08423351	10000093132						
🔒 Default Printer	COBEAM-PR							
Printnode Printers					Print	Cancel		
👗 User	(00)084233510000093132		Ŧ					
<	ECOBEAM-PR							•



• In case you want to reprint the labels. Just click the **Print** button to print again.

Home / SSCC Label Home / SSCC Label Dashboard Dashboard Shipment Plans		≡	
Dashboard D	☆ Home	Home / SSCC Label	
Shipment Plans Print	 Dashboard 2D TRANSIT APP 	Print ¢	-
	🚚 Shipment Plans	Print	
Vendor Central Ship From Ship To	🕍 Vendor Central	Ship From	Ship To