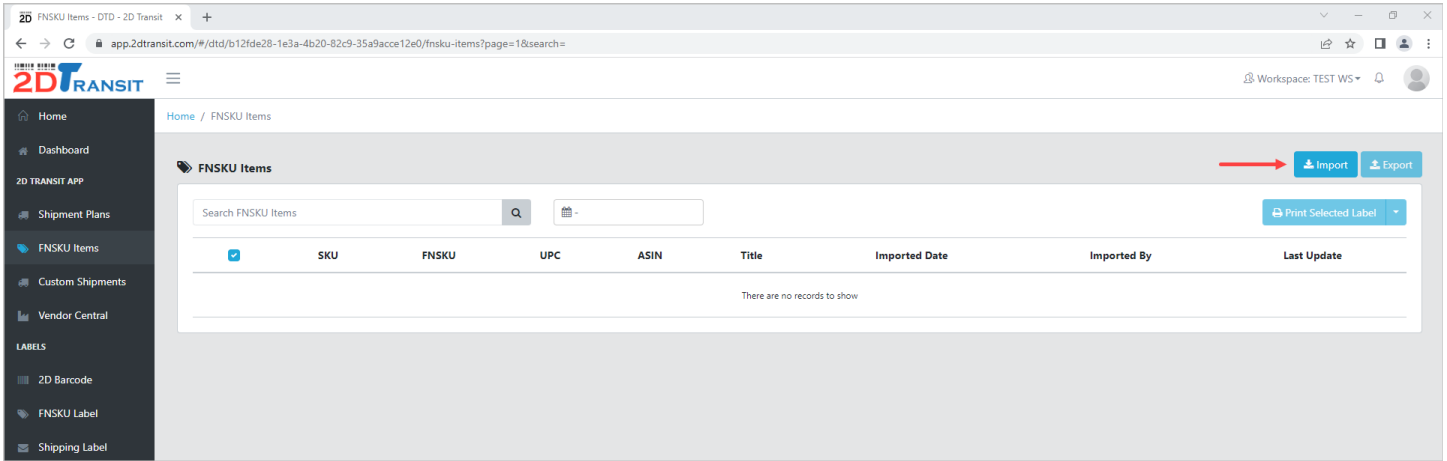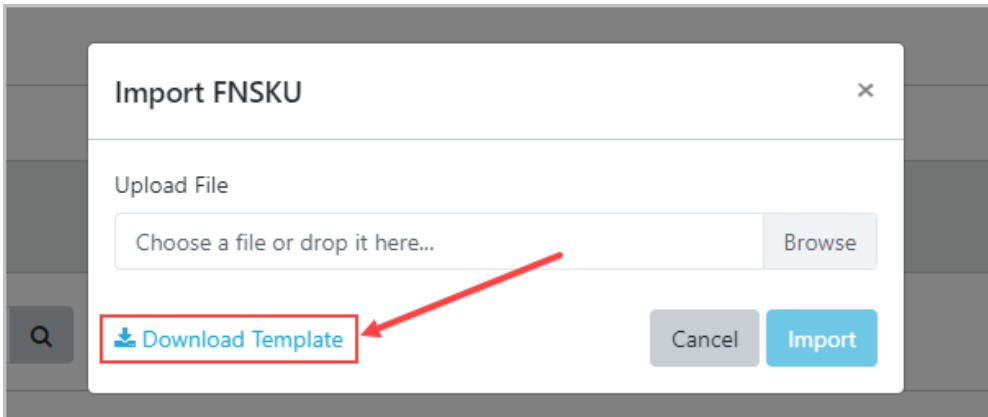# Managing FNSKU Items

Importing of FNSKU Items

To start importing, navigate to the FNSKU Items page and click the **Import** button.

In the pop-up window, download the default template file for importing FNSKU Items.

These are the following columns that you're gonna fill-in. Only **SKU** and **FNSKU** columns are required and the other columns are optional.
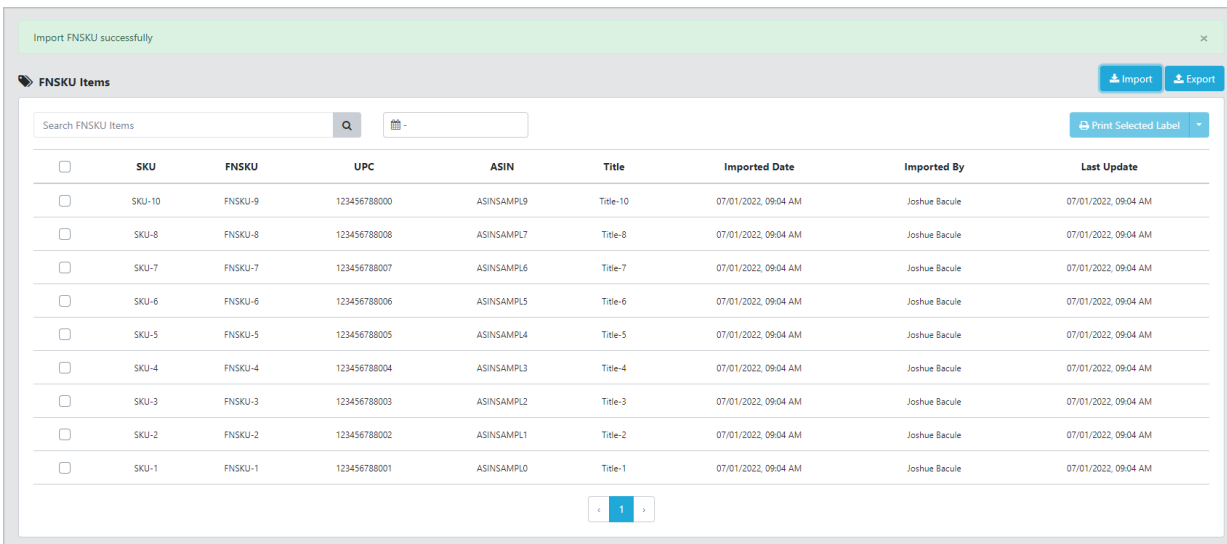
Once you're done on the template, you may upload the file in the Import pop-up window then click the **Import** button to proceed.
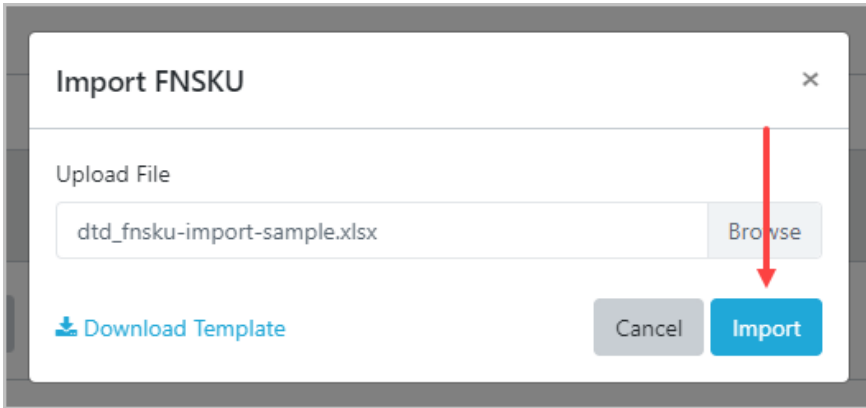
If the import has an error, an error message will appear in the pop-up window. For example, you've uploaded a template with no rows.
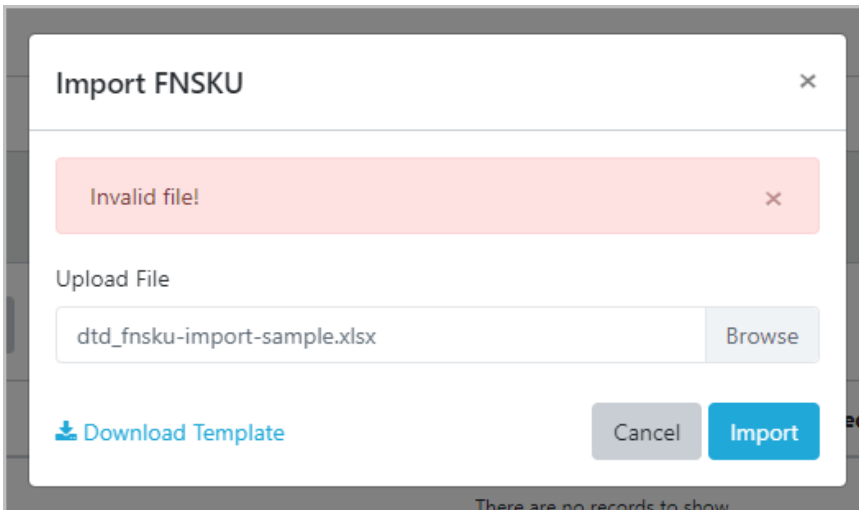
Otherwise, if the import is successful, you will see the items in the table with a success message.

Updating of FNSKU Items

You can update FNSKU Items in bulk. All you have to do is download the template again from the import window then make sure that the SKU and FNSKU already exist in the table. If it is not the same, it will save as a new row in the table.

For example:

Previous Items:

	A	B	C	D	E
1	SKU	FNSKU	UPC	ASIN	TITLE
2	SKU-1	FNSKU-1			
3	SKU-2	FNSKU-2			
4	SKU-3	FNSKU-3			
5	SKU-4	FNSKU-4			
6	SKU-5	FNSKU-5			
7	SKU-6	FNSKU-6	123456788006	ASINSAMPL5	Title-6
8	SKU-7	FNSKU-7	123456788007	ASINSAMPL6	Title-7
9	SKU-8	FNSKU-8	123456788008	ASINSAMPL7	Title-8
10	SKU-9	FNSKU-9	123456788009	ASINSAMPL8	Title-9
11	SKU-10	FNSKU-9	123456788000	ASINSAMPL9	Title-10
12					

Updated Items:

|	A	B	C	D	E
1	SKU	FNSKU	UPC	ASIN	TITLE
2	SKU-1	FNSKU-1	901231231231	SAMPLEASN1	Updated Title 1
3	SKU-2	FNSKU-2	901231231232	SAMPLEASN2	Updated Title 2
4	SKU-3	FNSKU-3	901231231233	SAMPLEASN3	Updated Title 3
5	SKU-4	FNSKU-4	901231231234	SAMPLEASN4	Updated Title 4
6	SKU-5	FNSKU-5	901231231235	SAMPLEASN5	Updated Title 5
7	SKU-6	FNSKU-6	901231231236	SAMPLEASN6	Updated Title 6
8	SKU-7	FNSKU-7	901231231237	SAMPLEASN7	Updated Title 7
9	SKU-8	FNSKU-8	901231231238	SAMPLEASN8	Updated Title 8
10	SKU-9	FNSKU-9	901231231239	SAMPLEASN9	Updated Title 9
11	SKU-10	FNSKU-9	901231231230	SAMPLEASN10	Updated Title 10
12					

Once you're done, just simply do the same process when importing the FNSKU Items.

Filtering of FNSKU Items

There are two ways to filter the FNSKU Items. First is by using the search input filter. You can only search SKU and FNSKU keywords.
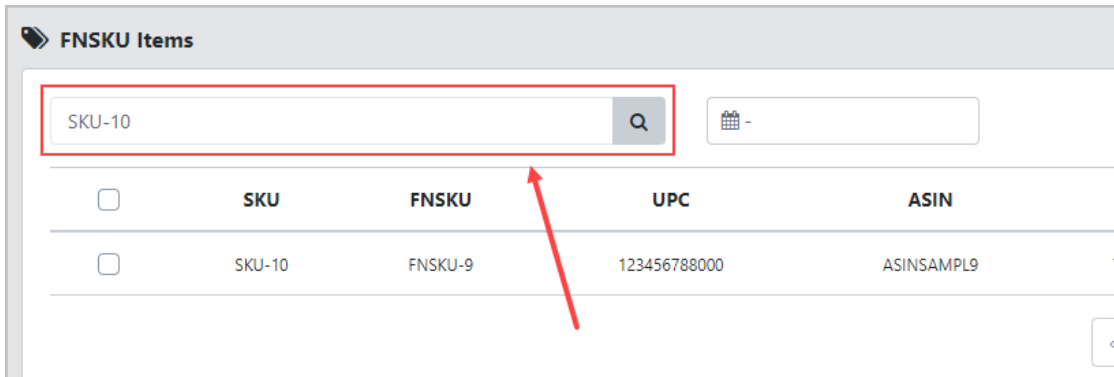
The other one is by Date Range filter. This will filter the FNSKU Items based on the date they were imported. To clear the filter, simply click the **X** button.
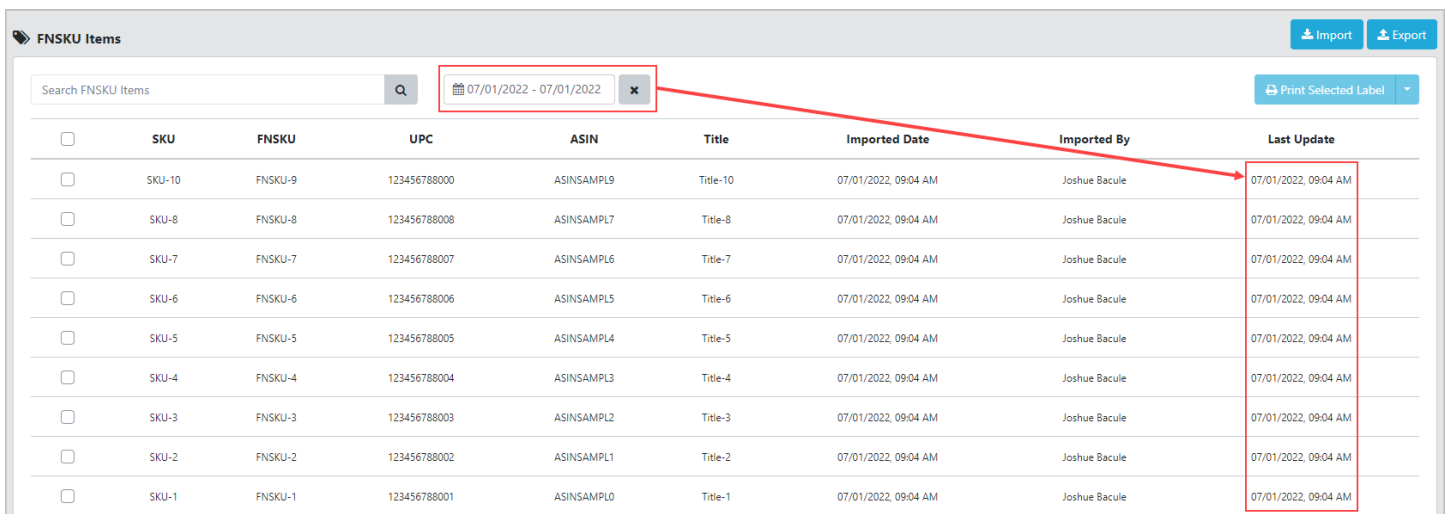
Printing and Preview of FNSKU Labels

Before you start printing FNSKU labels, make sure you've already set up your FNSKU Printer. If you haven't done it yet, you can check the link below for the guide on how to select the default printer for FNSKU Labels.

Select Default Printer Guide

After you've done setting up your printer, you can proceed now on printing. Select first the rows that you want to print by checking the checkboxes in the first column of the table. You can also directly select all rows by checking the header checkbox of the table.
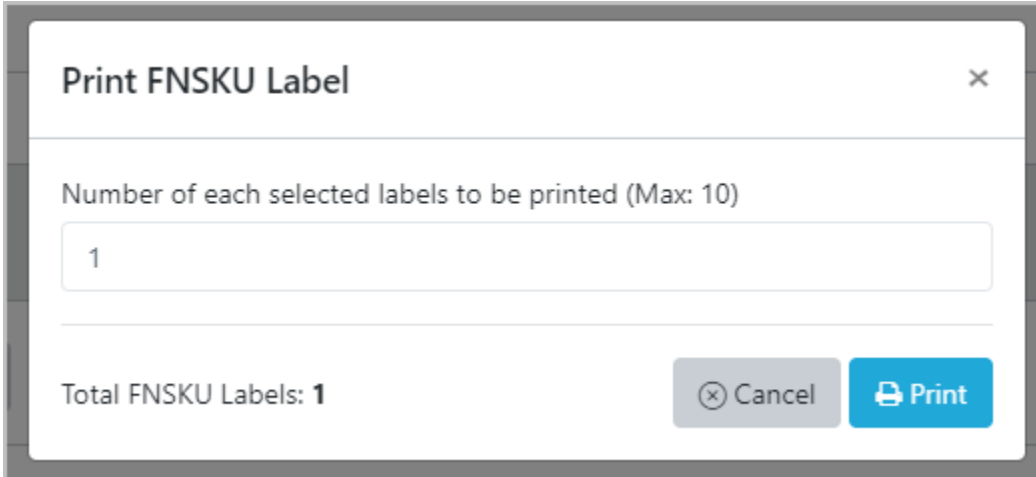
🏷️ **FNSKU Items**

Search FNSKU Items	🔍	📅 -

☐	SKU	FNSKU	UPC	ASIN	Title
☑	SKU-10	FNSKU-9	123456788000	ASINSAMPL9	Title-10
☐	SKU-8	FNSKU-8	123456788008	ASINSAMPL7	Title-8
☐	SKU-7	FNSKU-7	123456788007	ASINSAMPL6	Title-7
☐	SKU-6	FNSKU-6	123456788006	ASINSAMPL5	Title-6
☐	SKU-5	FNSKU-5	123456788005	ASINSAMPL4	Title-5
☐	SKU-4	FNSKU-4	123456788004	ASINSAMPL3	Title-4
☐	SKU-3	FNSKU-3	123456788003	ASINSAMPL2	Title-3
☐	SKU-2	FNSKU-2	123456788002	ASINSAMPL1	Title-2
☐	SKU-1	FNSKU-1	123456788001	ASINSAMPL0	Title-1

‹ 1 ›

After deciding and checking the rows that you want to print. Click the **Print Selected Labels** button.

⬇ Import   ⬆ Export

🖨 Print Selected Label (1) ▾

| Imported Date	Imported By	Last Update
07/01/2022, 09:04 AM	Joshue Bacule	07/01/2022, 09:04 AM
07/01/2022, 09:04 AM	Joshue Bacule	07/01/2022, 09:04 AM

After clicking the button, a small window will pop-up for an option before proceeding in printing FNSKU labels. You can input the number that you want to print per selected item with a maximum of 10. You can also see below the total of FNSKU Labels to be printed.
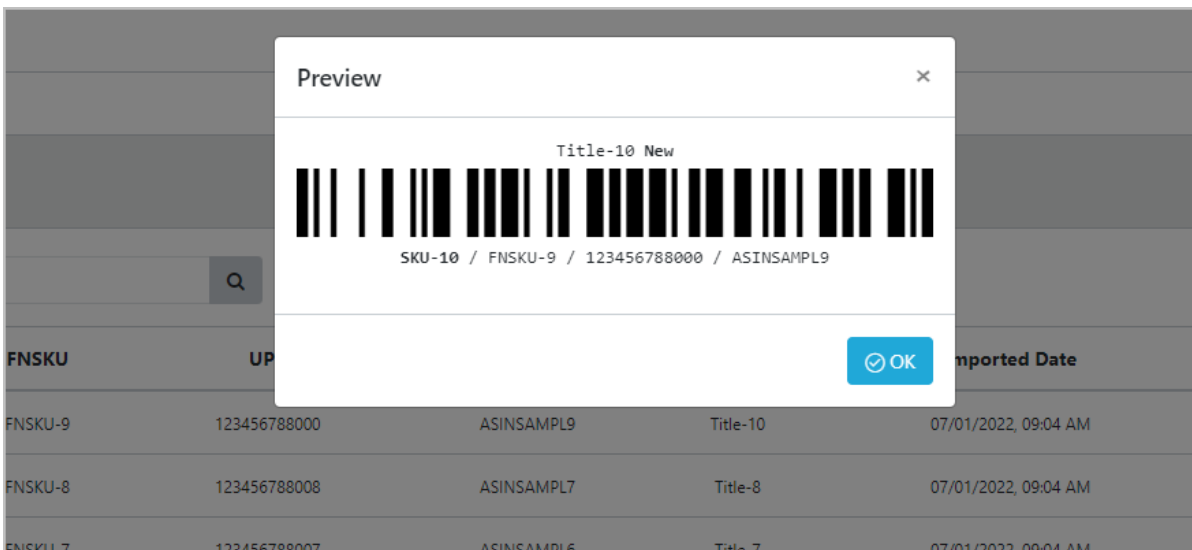

Once you're set, then simply click the print button to start printing.

To see the preview of the FNSKU Labels, you can simply click the arrow icon from the **Print Selected Label** button then click the **Preview** menu to proceed.
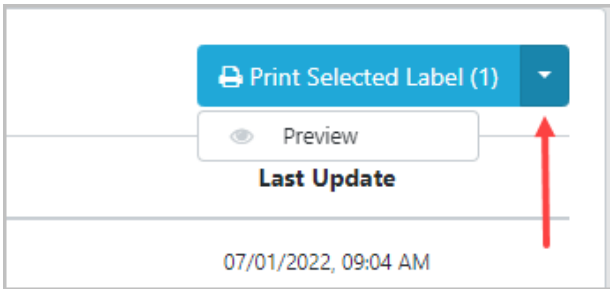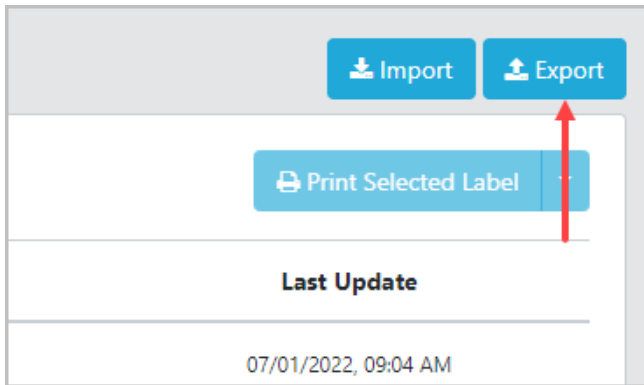

This should look like when previewed.

Exporting of FNSKU Items

Beside the import button, you can see the **Export** button. Just click this button to open the export window.


There are two ways to export FNSKU Items. First is by using **Date Range** type. This is already the default type when opened. Just proceed on selecting the dates in the Date Range input then click the **Submit** button to export.
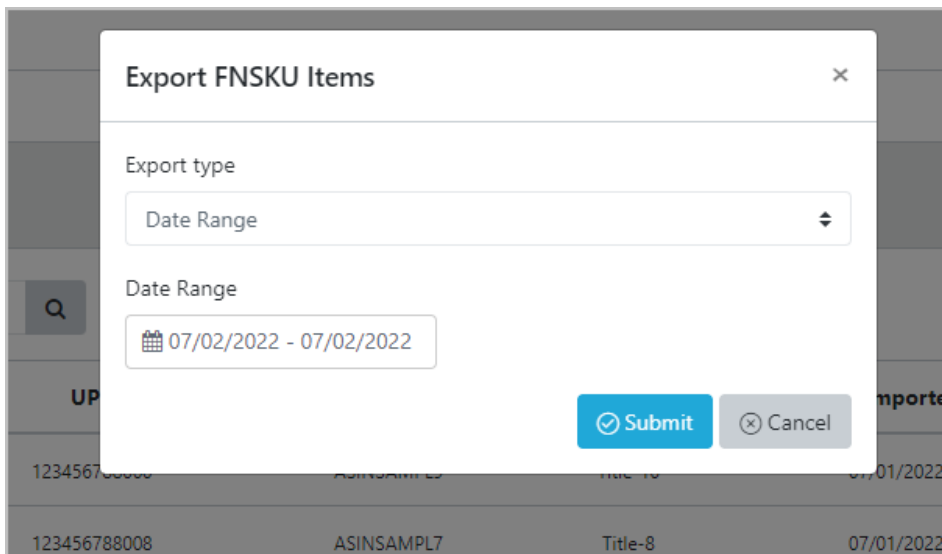
It will be saved in an excel file with the same columns you can see from the import template before.

|	A	B	C	D	E
1	SKU	FNSKU	UPC	ASIN	TITLE
2	SKU-1	FNSKU-1	123456788001	ASINSAMPL0	Title-1
3	SKU-2	FNSKU-2	123456788002	ASINSAMPL1	Title-2
4	SKU-3	FNSKU-3	123456788003	ASINSAMPL2	Title-3
5	SKU-4	FNSKU-4	123456788004	ASINSAMPL3	Title-4
6	SKU-5	FNSKU-5	123456788005	ASINSAMPL4	Title-5
7	SKU-6	FNSKU-6	123456788006	ASINSAMPL5	Title-6
8	SKU-7	FNSKU-7	123456788007	ASINSAMPL6	Title-7
9	SKU-8	FNSKU-8	123456788008	ASINSAMPL7	Title-8
10	SKU-10	FNSKU-9	123456788000	ASINSAMPL9	Title-10
11					

The second export type is by **feed template**. This is pretty useful especially when you export items that were imported on different dates. Select the **Feed Template** in the export type and download the feed template.
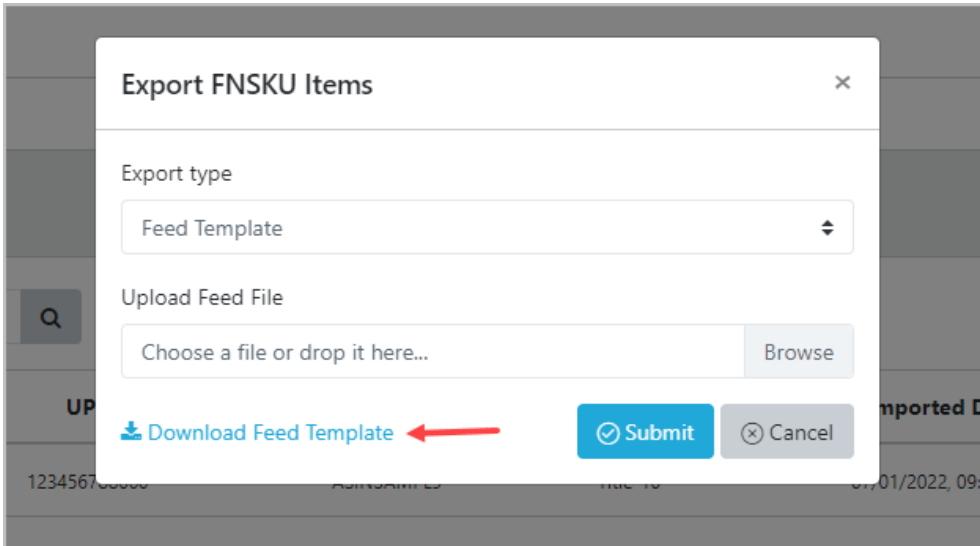
In the feed template, you only need to fill-in the SKU and FNSKU column.

	A	B
1	SKU	FNSKU
2	SKU-1	FNSKU-1
3	SKU-2	FNSKU-2
4	SKU-3	FNSKU-3
5	SKU-4	FNSKU-4
6	SKU-5	FNSKU-5
7	SKU-6	FNSKU-6
8	SKU-7	FNSKU-7
9	SKU-8	FNSKU-8
10	SKU-10	FNSKU-9
11		

Then upload it back in the export window and click the **Submit** button to proceed on export.
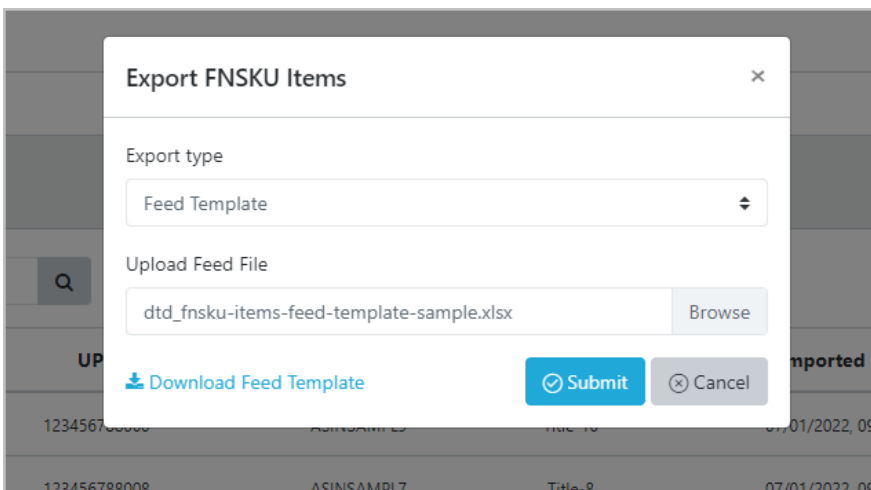
It will also be saved in an excel file with the same columns when you export the items by **Date Range**.