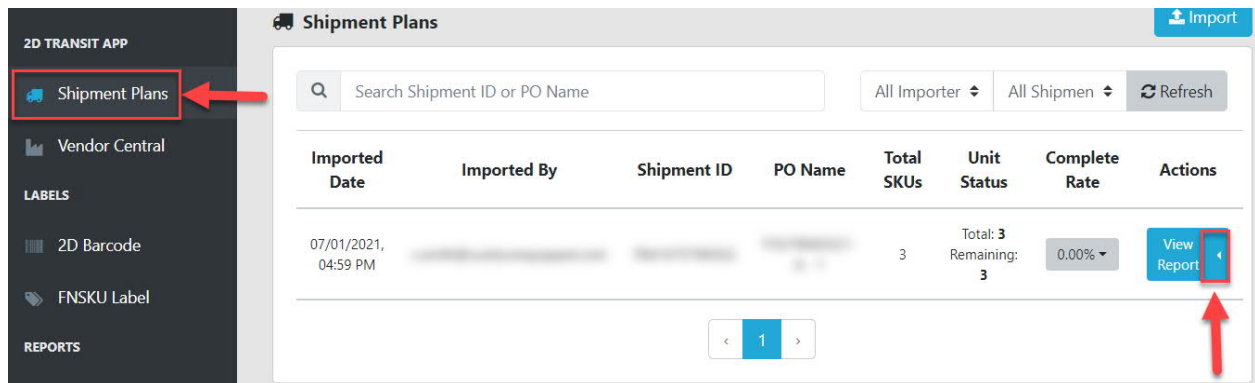


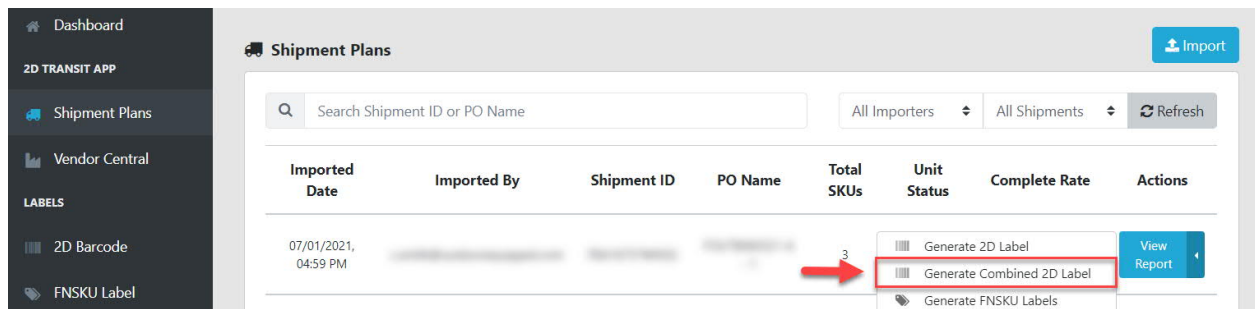
Scan and Print Labels

Opening a shipment plan to begin shipment prep

Once you've imported a shipment plan from Seller Central, you're ready to begin prepping the shipment and generating labels. Navigate to the **Shipment Plans** page from the left menu, find the shipment plan you want to prep in the Shipment Plans list, and click the corresponding dropdown button in the Actions column.



From the dropdown menu, select the type of label you want to generate. We recommend selecting **Generate Combined 2D Label**. Selecting this option will generate an FBA label with built-in 2D barcode, and will also allow you to print FNSKUs if you choose. You can also choose to generate just a stand-alone 2D barcode label (if you already have an FBA label) or just standalone FNSKU labels (if you already have both an FBA label and a 2D barcode).



You should now find yourself on the 2D Barcode page. In the Shipment Plan Information section, 2D Transit will pre-populate the Shipment ID, PO Name, and Processor fields.

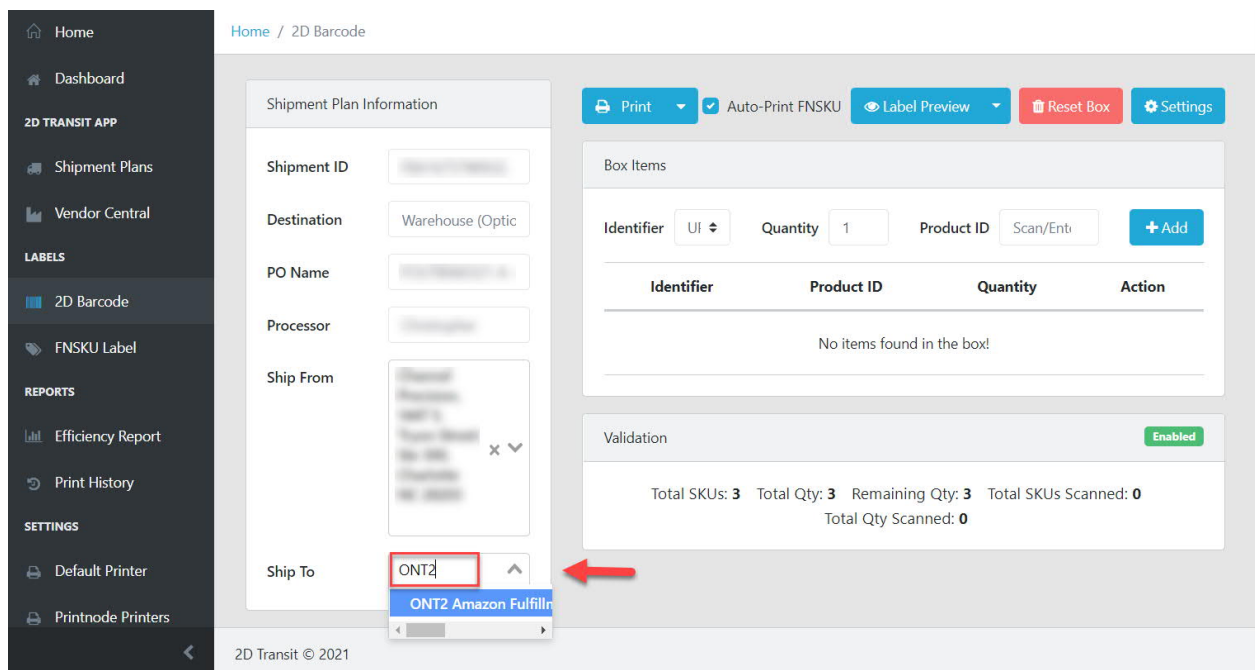
Entering shipment plan information

In the Shipment Plan Information section of the 2D Barcode page, all fields are required except for the **Destination** field, which is an optional descriptor most users won't need.

Entering a valid **Shipment ID** will load the **PO Name** and SKU list for the corresponding shipment plan. (These fields will be pre-populated and the SKU pre-loaded if you arrived here from a dropdown menu item on the Shipment Plans page.) 2D Transit will pre-populate the **Processor** field with the name associated with your user account.

You will also need to enter your shipment's origin and destination addresses in the **Ship From** and **Ship To** fields. We recommend adding custom shipping addresses in advance so that you can simply select them from the dropdown menus. See our [Manage Custom Shipping Addresses](#) tutorial for more on that.

Rather than scroll through all options in the dropdown menu, we suggest you type your four-digit Amazon Fulfillment Center code into the **Ship To** field to filter the menu results. Then select the menu item you want. (Amazon Seller Central should have assigned you a four-digit destination code when you created your shipment plan. You can find it in Seller Central on the View Shipments tab of the Send/Replenish Inventory page.)



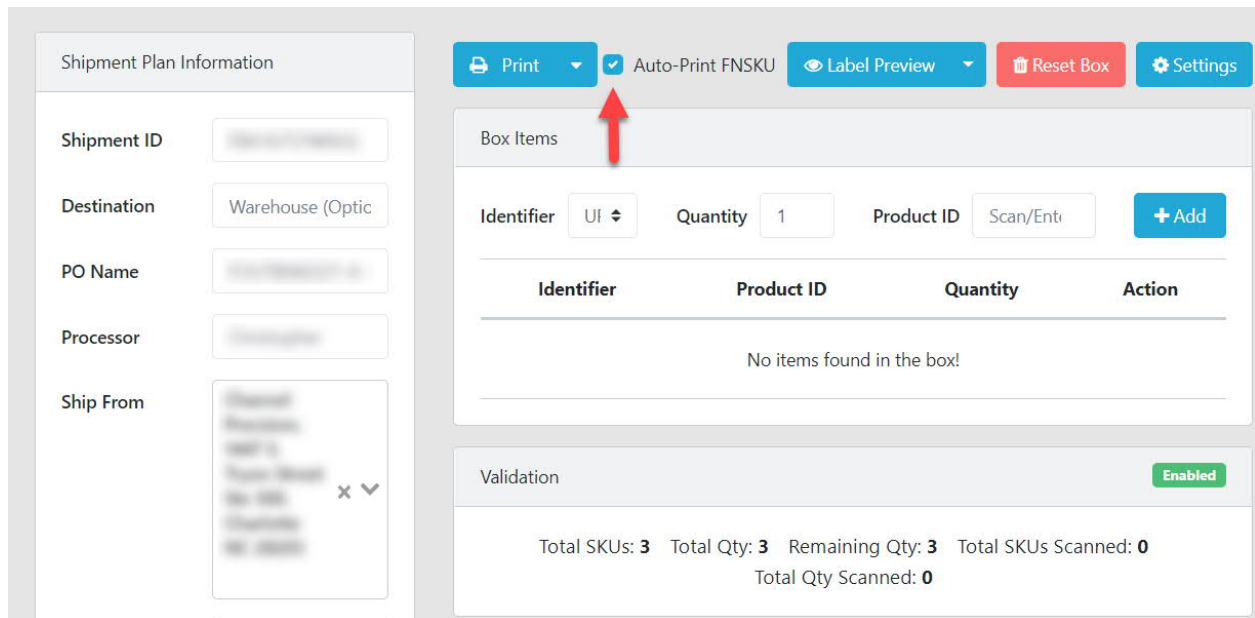
Scanning items and auto-printing FNSKU labels

Once you've populated all required fields in the Shipment Plan Information section of the 2D Barcode page, you're ready to begin scanning your items and printing your labels. We recommend that you have all your shipment's items staged near your workstation before you begin.

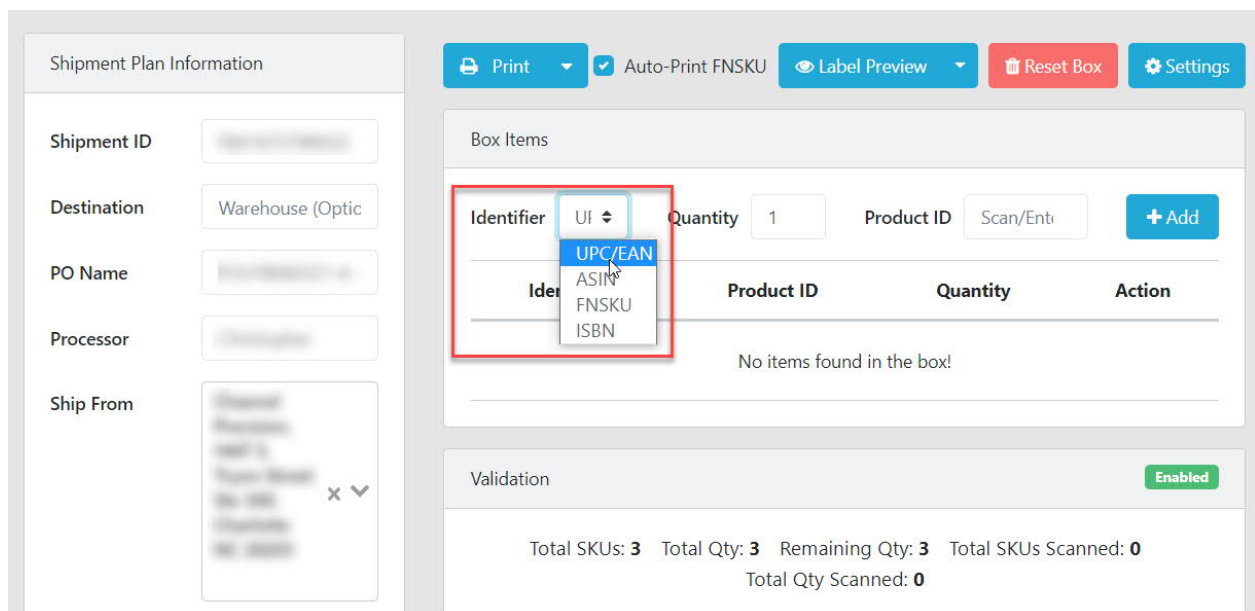
For best results, you will need a computer with a barcode scanner, a compact 1" x 3" label printer, and a 4" x 6" label printer already set up on your machine and connected through PrintNode to the 2D Transit app. (If you have selected "browser" as your default printer,

auto-printing an FNSKU will open a new browser tab and require at least one extra button click. See our [Set up PrintNode](#) tutorial for instructions on setting up label printers through PrintNode for rapid automatic printing of FNSKUs without the extra tabs and button clicks.)

In the upper portion of the page, you can check or uncheck the **Auto-Print FNSKU** checkbox to tell 2D Transit whether to automatically print an FNSKU label for every item you add. By default, this box is checked.



From the **Identifier** dropdown, you can indicate what type of identifier you want to use to add your item. The default and most common identifier is UPC.



If you want to add more than one unit of the same product with a single barcode scan, enter the desired quantity in the **Quantity** field. The default quantity is 1. Note that we recommend leaving this field alone and separately scanning every single barcode in order to prevent human counting errors.

The screenshot displays a web interface for managing shipments. On the left, there is a 'Shipment Plan Information' sidebar with fields for Shipment ID, Destination (Warehouse (Optic)), PO Name, Processor, and Ship From. The main area features a top navigation bar with buttons for Print, Auto-Print FNSKU, Label Preview, Reset Box, and Settings. Below this is the 'Box Items' section, which includes a form with fields for Identifier (UI), Quantity (highlighted in red with a value of 1), and Product ID (Scan/Ent), along with an '+ Add' button. A table below the form has columns for Identifier, Product ID, Quantity, and Action, and currently displays 'No items found in the box!'. At the bottom, a 'Validation' section shows a status of 'Enabled' and summary statistics: Total SKUs: 3, Total Qty: 3, Remaining Qty: 3, Total SKUs Scanned: 0, and Total Qty Scanned: 0.

Click the **Product ID** field and scan a barcode with your barcode scanner. The item will automatically appear in your box contents list. Your shipment's "Remaining Qty" count will decrease by the quantity of units you added. If auto-print is enabled, 2D Transit will print FNSKU labels for the quantity of units you added.

Shipment Plan Information

Shipment ID

Destination

PO Name

Processor

Ship From

Ship To

Print
Auto-Print FNSKU
Label Preview
Reset Box
Settings

Box Items

Identifier
Quantity

Product ID
+ Add

Identifier	Product ID	Quantity	Action
UPC/EAN		1	Remove: 1 Print FNSKU

< 1 >

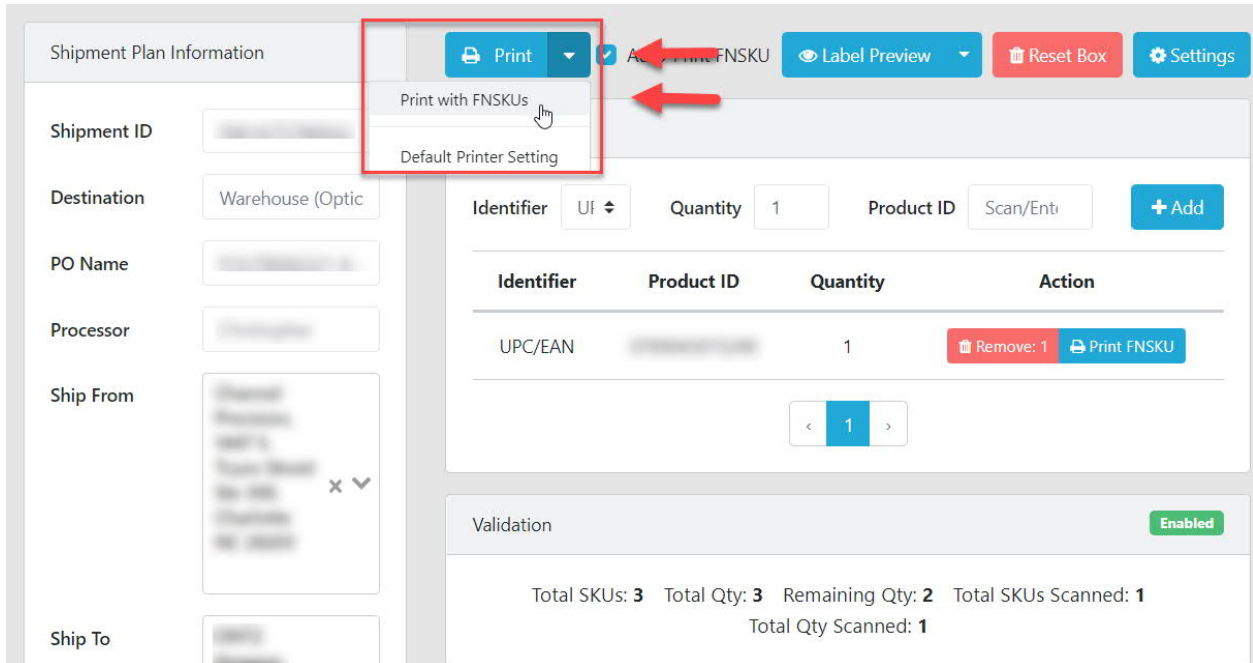
Validation Enabled

Total SKUs: 3 Total Qty: 3 Remaining Qty: 2 Total SKUs Scanned: 1
 Total Qty Scanned: 1

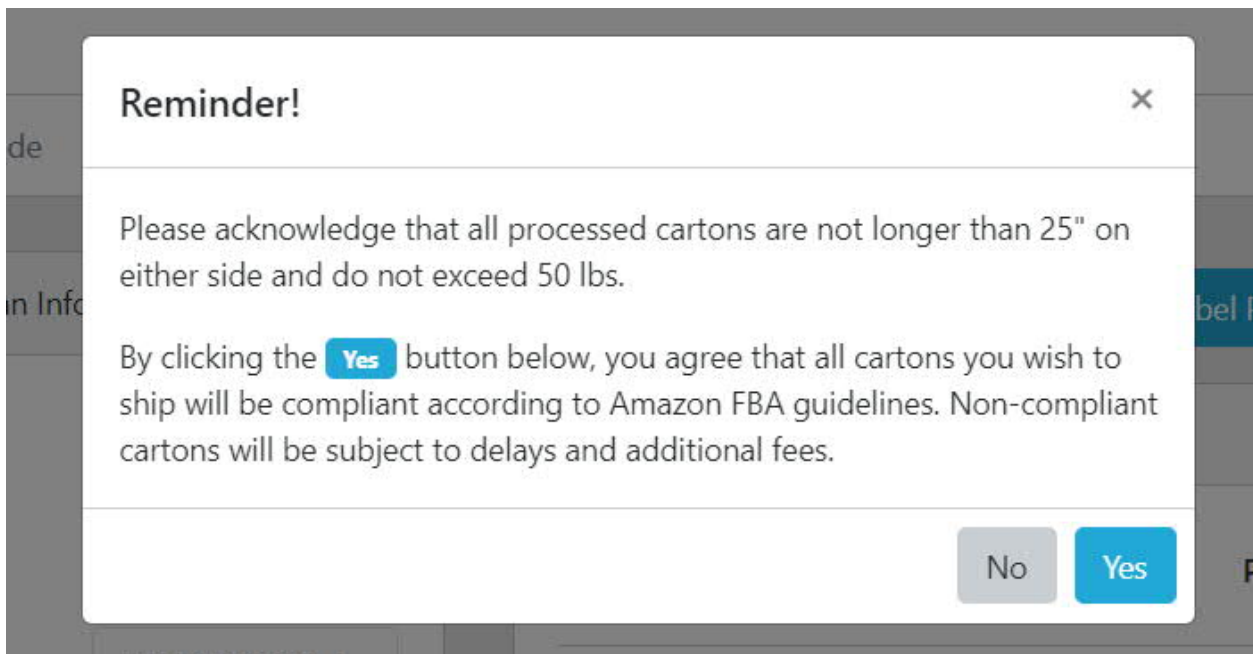
We recommend you scan and apply any auto-printed FNSKU label to each item as you add it to a shipment box. Proceed until you have either run out of items or filled your shipment box.

Printing 2D or combined 2D/FBA carton labels

Once your box is full, click the **Print** button to print your 2D label or combined label. If you've opted not to use FNSKU auto-print, you can select **Print with FNSKUs** from the dropdown button to print the 2D or combined label and the FNSKU labels all at once.



2D Transit will prompt you to confirm that your box weight and dimensions comply with Amazon requirements. Click **Yes** to confirm, and then your label(s) will print.



Apply any printed FNSKU labels to your box items, making sure to cover any visible UPC barcodes with the FNSKU barcode labels. Then tape up your box and apply the 2D or combined label to the box. If you're reusing a box, make sure to remove or cover any other shipping labels or barcodes on the box. We recommend applying your label to the long side of the box. Make sure not to put any tape over your label, including clear packing tape.

After you print your labels, 2D Transit will clear your box contents list so that you can begin packing another box. Proceed until your shipment's "Remaining Qty" is zero.

The screenshot shows the 2D Transit interface. On the left is the 'Shipment Plan Information' sidebar with fields for Shipment ID, Destination (Warehouse (Optic)), PO Name, Processor, and Ship From. The main area has a top bar with 'Print', 'Auto-Print FNSKU', 'Label Preview', 'Reset Box', and 'Settings' buttons. Below is the 'Box Items' section with a table header: Identifier, Product ID, Quantity, and Action. The table is currently empty with the message 'No items found in the box!'. At the bottom is the 'Validation' section, which is 'Enabled'. It displays: Total SKUs: 3, Total Qty: 3, Remaining Qty: 0, Total SKUs Scanned: 0, and Total Qty Scanned: 0. A red arrow points to the 'Remaining Qty: 0' field.

If you navigate to the Shipment Plans page from the left menu and find your shipment plan in the Shipment Plans list, its Complete Rate will now show as 100.00%.

The screenshot shows the 'Shipment Plans' page. The left sidebar has 'Shipment Plans' highlighted. The main area has a search bar and filters for 'All Importers' and 'All Shipments'. A table lists shipment plans with columns: Imported Date, Imported By, Shipment ID, PO Name, Total SKUs, Unit Status, Complete Rate, and Actions. One row shows an imported date of 07/01/2021, 04:59 PM, 3 total SKUs, and a complete rate of 100.00%. A red box highlights the '100.00%' value, and a red arrow points to it from the right.